



Motor Carrier Permit Branch

MCP Newsletter Vol. 1, No. 1
April, 2004

Message from the Chief – Rick Neal

It's been awhile since we sent out an MCP Newsletter. There have been several improvements made in the program that I would like to share with you, so I am using this newsletter as a means of getting the information out to industry.

If you have any questions or concerns, you may contact us at:

Department of Motor Vehicles
Motor Carrier Permit Branch
P.O. Box 932379 MS H825
Sacramento, Ca. 94232-3700

Phone: 916 657-8153

E-mail: MCP-ScoreCard@dmv.ca.gov

Submitting proof of liability and/or worker's compensation insurance coverage

One of the requirements to obtain an MCP is to provide proof of liability and worker's compensation insurance on a form approved by the department and completed by an authorized insurance provider. In the past, MCP has required the insurance provider to submit proof of insurance. The decision was made to deter fraud. After five years of administering the MCP program, this does not appear to be a significant issue. Therefore, we have changed our policy and now accept proof of insurance **from the motor carrier as well as the insurance provider**. We require the same forms (DMV65MCP, surety bond or self-insurance) that we currently accept, and they must continue to be *completed* by the insurance provider. If the application, fees, and proof of insurance are submitted at the same time, and everything is complete and acceptable, the MCP can be issued without further delay. We will be conducting random audits to ensure the integrity of the documents we are accepting.

State Compensation Insurance Fund (SCIF)

MCP experiences delays in issuing MCP permits because of delays caused by matching proof of insurance with the application. SCIF has perfected an electronic filing of proof of worker's compensation insurance with the Contractor's State Licensing Board. Using that as a model, DMV is working with SCIF to perfect a means of filing proof of insurance and cancellations electronically for issuance of a Motor Carrier Permit.

MCP Renewal Application

In an effort to simplify the MCP five page renewal form, a revised renewal form consisting of one page (front and back) was sent out beginning with the March 2004 renewal term. The front page is the application, and the back page contains information and instructions for renewal requirements.

BIT/CSAT

As of January 1, 2004, motor carriers must attest to whether or not they are enrolled in the Biennial Inspection of Terminals (BIT) and the Controlled Substance and Alcohol Testing (CSAT) programs. Part 8, consisting of "yes" and "exempt" check boxes, have been added to the original and renewal applications to comply with this new requirement.

Internet Updates

The MCP application has been updated on the internet. Now you can fill in the form, print it and reset (clear) the application, thus having a blank form available. Links were added to DMV's internet home page under "featured links" and "site map" to name a few, making access to MCP information easier.

Help buttons have been added to each section of the application. There is now a button entitled "instructions". If you click on that button, a help screen appears.

We have also updated the most Frequently Asked Questions with information pertaining to the BIT and CSAT requirements. The Fast Facts was revised to reflect the most current contact information, as well as, BIT and CSAT program requirements. The Fast Facts is being translated into Spanish.

The Application for Motor Carrier Permit, the Request for Voluntary Withdrawal, and the Notice of Change have been translated into Spanish and will be available on the web soon.

IOD INDUSTRY TRAINING WORKSHOPS

Would you like to learn more about the Motor Carrier Permit program and other programs related to the commercial vehicle industry? Such as, Department of Motor Vehicle's, Employer Pull Notice Program, and California Highway Patrol's, Biennial Inspection of Terminals (BIT) program?

Beginning in May 2004, the Department of Motor Vehicles, Industry Operations Division, will host a series of free informational workshops related to the commercial vehicle industry. Staff from the Industry Operations Division, as well as guest speakers, will provide information to commercial carriers, agents, and other industry related stakeholders on a number of topics such as:

- Motor Carrier Permit Requirements,
- Completing the DMV 706MCP Application For A Motor Carrier Permit,
- How to enroll in the Employer Pull Notice (EPN) Program,
- CHP's, Biennial Inspection of Terminals (BIT) Program

*These topics are subject to change based on speaker availability.

These workshops will be held from 9:00 A.M. to 4:00 P.M., with a 1-hour break for lunch. There are many dining establishments in the local vicinity or bring a brown bag lunch.

You are invited to attend a free workshop, to be held at:

DMV Training Annex
2120 Broadway
Sacramento, CA

Space is limited and reservations to attend are required. Reservations will be made on a first come, first served basis. If you are interested in attending, please complete the "Workshop Registration Form" located in the next column, indicating which session you want to attend and return the form to us by May 20, 2004.

**When completed, please fax the registration form to (916) 657-8232, or mail to:
Department of Motor Vehicles/MCP
Attn: Gloria Felder
P.O. Box 932370 M/S H825
Sacramento, CA 94232-3700**

A fax will be returned to you confirming the date of your workshop.

INDUSTRY OPERATIONS DIVISION WORKSHOP REGISTRATION FORM

Please place a check mark in the box next to the date you are interested in attending.

At this time all workshops are scheduled from 9:00 A.M. to 4:00 P.M. Workshop space is limited.

DAY/DATE:

- ☐ **Thursday, May 27, 2004**
- ☐ **Monday, June 7, 2004**
- ☐ **Tuesday, July 27, 2004**
- ☐ **Thursday, August 12, 2004**

All requests must be received no later than **May 20th 2004.**

Company Name _____

Phone No. (____) _____

Fax No. (____) _____

Name(s)/Positions of Attendees: _____

Type of Carrier or Company (Please check one)

Trucking: Owner/Operator _____ Individual _____

Corporation _____ Partnership _____

LLC _____ Reg Service/Agent _____

Dealer _____ Other _____